

CDAC Adjudication Guidelines

1. Membership is a prerequisite.
2. Process — applicants are to bring in a representative sample of their work (usually 3 to 5 pieces), a business card, and information about themselves -training, marketing experience, web site if available, etc.
3. Considerations for acceptance of work include:
 - a) Hand crafted locally (Kootenays) and original - no kits, molds, commercial patterns
 - b) Quality — suitable for display, properly framed, ready for hanging well executed and skillfully finished: no flaws such as chips, cracks, rough bottoms, sharp edges, wobbly or tippy vessels, excessive glues, varnish drips, tarnish, dirt/fingerprints, pencil marks, loose threads, etc.
 - c) Quantity — variable, depending on size. Space is limited. 10 —15 small pieces are considered a good number for an effective display
 - d) Current body of work— must be able to replace items on an ongoing basis, should it prove to sell well.
 - e) Properly identified - work should be signed, artwork should have the name of the pieces written on it, a method of attaching a barcode sticker onto piece should be considered
4. Unsold items — consignee may be asked to remove items that have not been sold after a reasonable length of time. Possibly 3 months for paintings and 6 months for other items.
5. Space allotment is variable. Totally dependent on size of pieces. Gallery Administrator curates the shop.
6. Commission — standard is 40%, CDAC offers 30%.
7. Consignees should standardize pricing and not sell privately or elsewhere for less.
8. Gift shop items may be stored when space is limited: this is standard practice and up to the gallery. It doesn't happen often and is usually for a short time only.